



Description:

Who we are...

EASIA TRAVEL CO., LTD is a Vietnamese Destination Management Company (DMC) with 14 offices in Vietnam, Cambodia, Laos, Myanmar and Thailand. We cater to exclusive travel professionals (Tour operators, Travel agencies, MICE agencies) on a B2B basis and supply our partners from Europe and the USA with incoming tourism services.

Specialized in creating tailor made travel experiences, we are one of the leading travel agencies within the region, and chosen DMC of some of the biggest and most renowned tour operators within the business.

The company is continually growing and always seeking qualified and motivated people to join our dynamic and creative team. By joining the Easia Travel team, you will be a part of a rapidly expanding company, which can offer career growth prospects. Moreover, you will have golden opportunities to work in a multi-cultural and multi-national company, comprehensive training and chances for traveling both domestically and internationally.

For more information, feel free to have a look at our website: www.easia-travel.com

Position available from now on.

Job title: 03 Tour Operator (1 for English Speaking/1 for French speaking/1 for MICE & Luxury – English speaking)

Location: Viet Nam

Compensation: Competitive upon qualification

Category: Tourism & Travel agency

Location: Viet Nam

Schedule: Full-time

Job Description:

- Booking guides English speaking/French speaking/Mice & Luxury;
- Making operating program for guides of English/French/Mice & Luxury speaking market;
- Pre-checking services to make sure all services are reserved before client's arrival;
- Dealing with troubles which may happen on tour implementing;
- Co-operating with Accounting Department in payment to suppliers;
- Price negotiation with suppliers;
- Please contact to us for more detail.

Job Requirements: The successful candidate should be:

1. For Tour Operator English or French speaking

- Vietnamese candidates only; Age: 23 – 40 years old
- BA or MBA in Foreigner Language, Hotel & Tourism Management or other related majors
- Experience in tourism, at a similar position in inbound tourism sector is an advantage
- Good command of English or French is a must;
- Good communication skills
- Good computer skills (Excel, Word, Outlook)
- Capable of working independently, overtime and under pressure
- Good health condition and flexible, be willing and available to travel

2. For Tour Operator MICE & Luxury (English speaking)

- Vietnamese candidates only; Age: 23 – 40 years old
- BA or MBA in Foreigner Language, Hotel & Tourism Management or other related majors
- Having at least 1 year experience in a similar position
- *Good communication skills in English is a must*
- *Good communication skills in French/German/Spain/Italian is a PLUS*
- Good computer skills (Excel, Word, Outlook)
- *Sophisticated, detail – oriented*
- Good health condition and flexible, be willing and available to travel

*** Benefit:**

In addition to the handsome salary & bonus under the working capacity, you are committed to working in dynamic working environment with featured policy and benefits as below:

1. Training:

- Specific knowledge: You will be offered intensive training with inspection trips in destinations which makes you confident with the knowledge & real experience to consultant more effectively to customers.

- Skills: In low seasons, along with English course annually, several skills training courses are organized to make you have opportunity to practice & self – improve abilities.

2. Benefits

- Motivation trips: Under the spirit” Work Hard, Play Hard”, annually there will be several Motivation trips of the whole Company, of each department, each destination with a lot of attractive team building, which enhance the team spirit and explore the potential ability of staff. In Head Office, there will be some short motivation trips giving you unforgettable experiences of interesting activities, such as: trekking, hiking, biking, kayaking,...

- Along with annual health check - up once a year, Company also offer a pack of comprehensive health insurance & accident insurance 24/24 AON.

- Easia Travel also pay attention to the spiritual life of each staff on special occasions like birthday, wedding, Women Day, Mid – Autumn for children...

The details about benefits as below:

Working time & rest:

- 40 hours per week with flexible time option (8h30 – 12h/morning & 13h30 – 17h30: afternoon; off: Saturday & Sunday)
- 12 days of annual leave entitlement

Staff Wellness Program:

- Annual Medical Check-up
- Personal accident and health insurance 24/24 (AON)

Company Events:

- Motivation Trip.
- Year End Party

Other Benefits:

- Lunch allowance
- Public holiday bonus
- The Thirteen Salary
- Marriage Gift
- Birthday Gift...

Education: English teaching by Native English teacher (free tuition fee)

Preferred language (For applications)

French

Application Information:

The Interested candidates should please submit his/her application to the address or email

address as given below. Address: Hanoi Head Office - C/o ATS Hotel, Suite 326, Pham Ngu Lao Street, Hanoi City, Vietnam.

Ms. Thuy Mien

Email: recruitment@easia-travel.com